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Dear Applicant,

RE: COVID-19 Community Fund - grant application

Thank you for taking the time to submit an application, and for your continued support throughout thi to support their local communities.

We are pleased to confirm that your July 2020 application for funding has been successful, however requested. Your organisation has therefore been awarded £500

As your grant award is less than your application we understand you will not be able to deliver the fu as a condition of the grant you are required to complete and return the **funded activity submission** We are working with *Community Southwark* to support organisations in receipt of the grant and shou their assistance at this time. Guidance and information can also be found on our webpage at <http://s>

To finalise the application process please complete and sign, by two nominated signatories, and retu All documentation should be submitted via email to COVID19communitygrants@southwark.gov.uk

Yours sincerely,

- **Victoria Mills**

- **Council Cabinet Member for Finance, Performance and Brexit**

The email you received and any files transmitted with it are confidential, may be covered by legal an

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If you are not the intended recipient of the email or the person responsible for delivering it to them y

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2 Attachments

COVID19 Community Fund - Conditions of Grant Funding

Commissioning Officer	Your primary contact in the Council for discussing all matters relating to the Funding, dealing with any problems relating to these Conditions of Grant Funding, monitoring the use of the Funding and reporting to the Council on any future funding applications by the Funding Recipient - any change will be notified to you as soon as possible.
Council	THE MAYOR AND BURGESSSES OF THE LONDON BOROUGH OF SOUTHWARK of 150 Tooley Street, London, SE1 2QH (also referred to as 'We' or 'us')
Council Rules	Means all relevant Council policies, rules, codes, procedures, orders and codes of practice
Funded Activities	Those activities and services which are the subject of a financial grant

W conditions of grant .

COVID19 Community Fund – Monthly Returns

As stated in section 4.1 Schedule One of the Conditions of Grant Funding document, you are required to provide a breakdown of support related activity you have carried out.

4.1 Reporting You must provide the Commissioning Officer with a written report in respect of the period to which you receive Funding regarding the Funded Activities. These reports shall be provided by the times specified by the Commissioning Officer and should include:

- a summary description of the Funded Activities provided by you;
- summary information regarding the numbers and types of users;

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